

The Village of Scales Mound

309 North Street
(815)-845-2545
Scales Mound, IL 61075
Form #BPA1008

Building Permit Application

Date: _____ No. _____
(Office use)

Applicant Name: _____

Applicant Address: _____

Applicant Home Phone: _____ Cell # _____ Fax# _____

Site Address: _____

Sub Div: _____ Block # _____ Lot # _____ Zoned: _____

Purpose of Application: New construction Demolish Alter existing

Describe the project: _____

What is the estimated cost of this project? \$ _____

What will the intended use of this property be?

Single Residence Business (Type) _____ Industrial (Type) _____

Multi Family Residence Other (Explain) _____

Describe the intended use: _____

Will there be a request for water/sewer? YES NO Hook to existing
(If yes applicant must complete water/sewer connection application form)

***If there are easements, covenants, or other agreements between any parties concerning this request please explain and attach copies of all documents.**

Please enter the square footage for the following:

Lot _____ Existing building _____ To be added _____

(APPLICANT MUST COMPLETE THE BACK (or page 2) OF THIS FORM)

Applicant must include (3) sets of site plans, which clearly show lot size, all easements, all existing and proposed utility locations, and placement of all existing and proposed structures.

Applicant must include (3) sets of construction drawings and specifications including elevation drawings for all structures that will be altered or constructed.

At time of application all corner lot pins must be located and clearly marked with flags to show the boundaries of the lot. The corners of all proposed structures or additions must be clearly marked with flags.

All fees and bonds must be paid at time of application

Do not begin construction without a written building permit displayed at the job site.

NOTICE

The Village of Scales Mound requires as a condition of issuing any building permit that the applicant abide by all applicable building codes of the State of Illinois, Jo Daviess County, and the Village of Scales Mound. The Village of Scales Mound shall be held harmless from any violations of the Building Code and any actions arising there from. The Village of Scales Mound and/or the Zoning Administrator shall only be responsible for inspecting the building line setbacks of each building project. The burden of the inspection of the remainder of the project shall be the responsibility of the applicant. The Village of Scales Mound and/ or the Zoning Administrator reserve the right to inspect and to issue a stop work order for noticed or reported violations of the Building Code. Work will only be allowed to continue upon correction of all Building Code violations as determined by a qualified building inspector.

Applicant acknowledges that this application is made in accordance with the Village Code of the Village of Scales Mound, and is made pursuant to all provisions and requirements therein. The applicant assumes the responsibility to know the applicable regulations and agrees to comply with them and all additional conditions set by the Village of Scales Mound or the Scales Mound Zoning Administrator. Additionally, the applicant agrees to provide any further information that the Village of Scales Mound or the Zoning Administrator or designee thereof deems necessary to make a determination about the issuance of this permit. Completion of this application does not guarantee the issuance of a building permit. The issuance of a permit does not grant permission to violate any applicable ordinance(s) of the Village of Scales Mound, Jo Daviess County, or the State of Illinois. Furthermore it is acknowledged that the information provided herein by the applicant is true and correct.

**** Allow a minimum of 10 business days for determination of this application ****

SCALES MOUND FIRE PROTECTION DISTRICT REQUIRES A PERMIT TO CONSTRUCT OR REMODEL . PLEASE CONTACT SCALES MOUND FIRE PROTECTION DISTRICT TO APPLY.

Date: _____

SIGNATURE OF APPLICANT

Do not write below this line

(Office use only)

Application received on: _____ **By:** _____

Total fees paid:\$ _____ **By:** **Cash** **Check#** _____

Total Bond Paid:\$ _____ **By:** **Cash** **Check#** _____

Comments: _____

Permit: **Approved** **Denied by:** _____ **Date:** _____

(If this application has been denied see the attached form for explanations)